

THE LEGAL EAGLE



Sacramento Legal Secretaries Association

March 2022—Book 22, Issue 3

HELLO SPRING!



Jan Ainsworth, Brenda Johnson, CCLS, Corene Rodder,
and Crystal Rivera

Banquet at LPI's 3rd Quarterly Conference 2022

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President's Message:

The Next Normal: Strong, Focused, and Determined

Submitted by: Marci Frazier

When we started this journey together two years ago, the pandemic had just begun. For the most part, we could not predict what lay ahead. Most of us felt it would resolve itself and we would come out on the other side within a few short months. Little did any of us know then how drastically our everyday lives would be impacted.

Sacramento Legal Secretaries Association had to quickly find new ways to navigate through the changes caused by the global pandemic. In-person meetings and events quickly became virtual. The use of e-blasts and social media outlets became crucial to keeping members updated and connected. We were forced to suddenly get used to a new normal.

I am so proud to say that despite the challenged circumstances we faced, SLSA was able to remain a viable part of the legal community. The reason behind SLSA's success throughout the pandemic is no mystery – it was the commitment, determination and focus of the Executive Board and committee volunteers, without whose support success would have been impossible.

I would like to take this time to give thanks to the members of SLSA's Executive Board who gave of themselves tirelessly throughout many personal and professional challenges – Sarah Martinez, Daphne Boyd, Alicia Malerbi, Corene Rodder, Dawn Willis and Brenda Johnson, CCLS.

I would also like to thank the committee members who gave their support to SLSA in various capacities, allowing SLSA to rise and soar – Christie Kaelber, Terry Olson, Crystal Rivera, Gisele Mitsuk, Rebecca Lerma and Elizabeth Manning.

It has been my honor to serve as SLSA President from 2020-2022. I will forever be grateful for the privilege to be of service to such an amazing organization. I believe in SLSA and the good that it has to offer to our legal community. I look forward to the installation of our newly elected SLSA President, Lynne Prescott, CCLS and the 2022 Executive Board, on April 21, 2022. I encourage you to support them as they continue their focus on propelling SLSA forward through the next normal.

Love and hugs,
Marci Frazier
SLSA President 2020-2022
president@slsa.org



Sacramento Legal Secretaries Association



HYBRID General Membership Dinner Meeting

YOU MAY APPEAR IN-PERSON OR VIRTUALLY

Thursday, April 21, 2022 @ 6:15 p.m.

BLACK BEAR DINER – 2700 El Centro Road, Sacramento

SLSA INSTALLATION CEREMONY

presented by **Jennifer L. Page, CCLS**

Installing Officer

LSI Past President 2016-2018 and Current LPI Parliamentarian



INSIDE LIFE IN THE FEDERAL COURT:

A Judicial Assistant and Courtroom Deputy's View

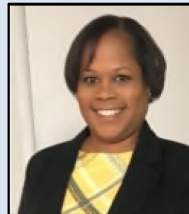
This very timely presentation will be a peek behind the curtain of the duties and responsibilities of a Judicial Assistant and a Courtroom Deputy. We will get an insider's view of what their positions entail and how they assist their judges. We will also learn some of the most common issues they encounter and how we, as legal professionals, can assist them, make our attorneys shine, and make the whole process smoother for everyone involved!

GUEST SPEAKERS:

Adele España-Purpur
Judicial Assistant to
Hon. Morrison C. England



Lisa M. Kennison
Relief Courtroom Deputy
Eastern District Court



MCLE & CCLS Credit: Sacramento Legal Secretaries Association is a local association of Legal Professionals, Incorporated, an approved provider, and certifies that this activity has been approved for maximum continuing legal education credit in the amount of 1.00 hours by the State Bar of California.

RSVP by Tuesday, April 19, 2022

Two Ways to Register:

- Online at www.slsa.org under Events (Preferred)
- E-mail to: reservations@slsa.org (include menu choice)

Registration Fee:

IN PERSON – \$30 SLSA Members and Non-Members
VIRTUAL – \$10 SLSA Members and Non-Members

Make checks payable to "SLSA" and mail to:

Christie Kaelber, Registration Chair
c/o Diepenbrock Elkin
555 University Avenue, Suite 200
Sacramento, CA 95825
ckaelber@diepenbrock.com

Dinner Menu – Choice of:

Shasta Cheeseburger

Cheddar cheese, lettuce, onion, tomato, mayo, 1000 Island dressing

Tri-Tip Dip

Tri-tip, thinly sliced and stacked tall on a Tribeca roll

Reuben Sandwich

Corned beef on a grilled rye bread, Swiss cheese, 1000 Island dressing and sauerkraut

Veggie Burger

Lettuce, onion, tomato, mayo, 1000 Island dressing

Salad

Grilled chicken or taco meat

Thank You to our April Vendor Partner!



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Speaker Spotlight:

Process Service for Law Office Professionals

Presented by Larry Kirlin

Submitted by: Corene Rodder



We had a great presentation on Thursday, March 17, 2022. Larry Karlin of First Legal. Larry is a Fresno State Graduate in Electrical Engineering/Marketing. He served as a Master Chief Petty Officer (Retired) in the United States Navy and served in the Reserves from 1984-2009. He began working in the legal support industry as mobile photocopier in 1991 and has been a member of CALSPro since 2008. In CALSPro, he served as president for two years and many terms on the board. He also chaired and/or served on almost every committee. Larry has worked in all aspects of the industry and held the positions of account manager, branch manager, sales manager, regional manager and co-owner. He was recruited by First Legal to open offices in the Central Valley and was promoted to Regional Manager responsible for Bakersfield, Fairfield, Fresno, Modesto, Redding, Sacramento and Ventura. Given a second assignment as eProducts Manager in 2014. In 2021, he was given the responsibility of managing First Legal's Service of Process products.

Larry's knowledge about the industry and how it affects legal professionals is extensive. This short article will try to cover some of his presentation. After explaining the history of process serving and some fun stories about the old days as a mobile photocopier, he gave us the Three elements of service. 1. Identify the Party to be served. 2. Inform them of the General Nature of the Papers. 3. Leave documents in "Close Proximity." He explained the various methods of service, about how to identify the party to be served, and the rules surrounding substitute service. Next, he explained to us about diligence and explaining that it is *at the discretion of the Court*. "It is generally accepted that three attempts made on three different days at three different times of day is reasonable but it is the judge that determines whether the attempts were diligent."

After reviewing the applicable code sections, Larry also discussed some of his experience with difficult service and special circumstances. This is only a brief summary of Larry's comprehensive presentation. If you want to know more or have any questions, please call or email Larry at (559) 233-1993, lkirlin@firstlegal.com.



Larry Kirlin
Regional Manager
First Legal

Bowling with San Mateo County LPA

Saturday March 12, 2022



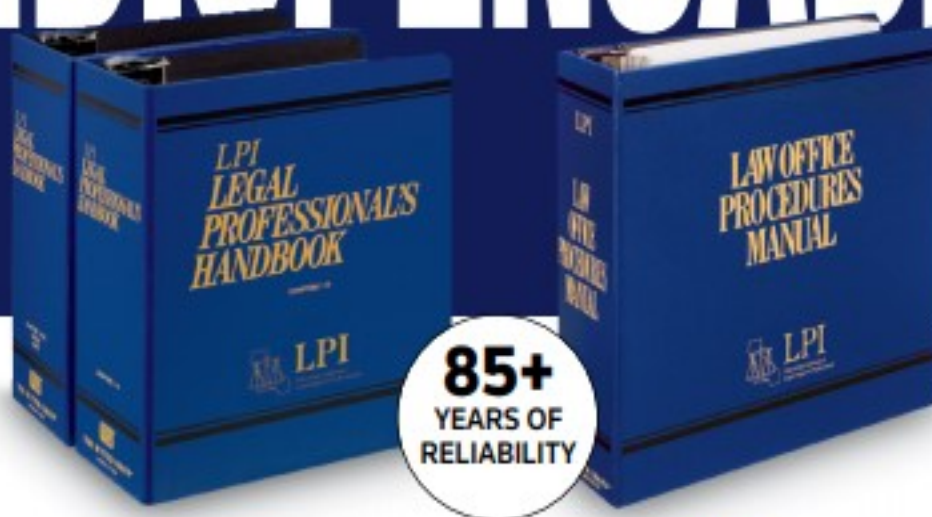
Code of Ethics

Legal Professionals, Incorporated

It shall be the duty of each Member of Legal Professionals, Incorporated to observe all laws, rules, and regulations now and hereafter in effect relating to confidentiality and privileged communication, acting with loyalty, integrity, competence, and diplomacy, in accordance with the highest standards of professional conduct.

Dedicated to Joan Moore, PLS

INDISPENSABLE



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Nonmembers Price.....\$544

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This title is updated annually for subscribers by replacement pages.

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This must-have manual and forms guide contains detailed practice forms for major areas of law practice, both civil and criminal, along with step-by-step instructions for completing them. The manual includes Judicial Council forms and California recording laws. The manual also provides procedural checklists, transcriptions and proofreading tips, sample calendar notations, practice tips for filing documents with the court, and a glossary of legal terms.

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Governor's Report

Submitted by: Corene Rodder

Hello everyone,

I am happy to report that the third quarterly conference held in Stockton on February 25-27, 2022 was a great success. There were 75 participants in person and many viewing the classes and Board of Governors meeting via Zoom. There were 20 governors present constituting a quorum so we were able to conduct the business of the corporation. The governors voted to make changes to the bylaws and the standing rules as follows:

to see everyone in person. Please see pictures on the next page.

The Governors discussed many upcoming items : EC RESUME

- San Mateo County LPA has bid to host February 2023 Quarterly Conference.
- New LPI Membership pins will be available at the November 2021 Conference—each governor will receive enough for each association to be distributed by the governors to the members.
- CCLS Exam is now online—the first will be the September exam.
- Legal Specialization Section will have Strip readers for accepting credit card payment—no cash accepted beginning with November Conference.
- Joint Venture Partnership Agreement with First Legal has been approved by the governors and will run from August 7, 2021 to August 27, 2022.

The most amazing and inspirational moment in the conference was the Sunday morning inspirational speaker, our very own, Marci Frazier. She inspired me to take a look at mandarin oranges (Cuties) in a whole new light. You have all that you need to be who you want right inside of you. Please do not forget to check out the LPI Events page at:

<https://www.legalprofessionalsinc.org/events/>.

All the best,

~Corene
governor@slsa.org



Marci Frazier

LPI 3RD QUARTERLY CONFERENCE STOCKTON, CA



Lynne Prescott, CCLS



Board of Governors Meeting



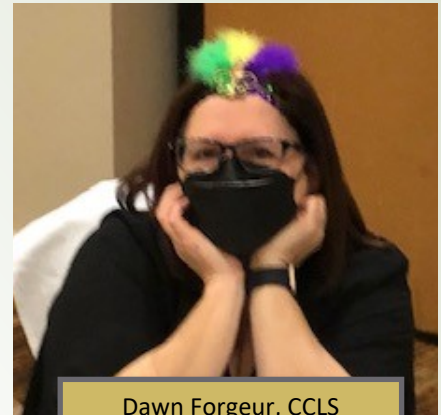
Zoom Participation



Shannon Quigley, Erica Garduno, Bettina Jacobson, and Donna Day



Jennifer Page, CCLS and Donna Day



Dawn Forgeur, CCLS



Belinda Owens and Mary Lou Floyd, CCLS



Lynne Prescott, CCLS



Donna Day, Jennifer Page, CCLS, Lynne Prescott, CCLS, Deputy Chief Nance, Rod Cardinale, Jr., Bettina Jacobson, Jan Kuykendall, and Heather Edwards



Rod Cardinale, Jr., Bettina Jacobson, and Jan Kuykendall



Marci Frazier



Everyone enjoying Banquet



Member News

Submitted by: Sarah Martinez



Welcome!

Inducted in the February and March 2022 Membership Meetings

Welcome to the newest members of SLSA:

Chasity Barlow (active member); Cynthia Sprowell (active member); and
Gabriela Martin (associate member); Lissa Fennell (student member).
Estefanie Reyes (student member).



Elizabeth Madden—3/4

Christina Will—3/18

Mara Ponce—3/31



Casie Campbell—4/3

Jean Wright—4/16

Cosandra Pollard—4/17

Monica Torres—4/20

Suzanne MacDonald—4/22

If you are interested in membership in SLSA, please contact Vice President Sarah Martinez via e-mail at vicepresident@slsa.org.

Are you an SLSA member who has moved? Changed jobs? Been promoted? Recently engaged or married? New addition to the family? We want to know about you!! Let us celebrate your accomplishments with you during the good times, and support you during the tough times. Please send your news to vicepresident@slsa.org.

Congratulations!

At the February 2022 meeting, the following were elected for the 2022-2023 term:

President	Lynne Prescott, CCLS
Vice President	Crystal Rivera
Secretary	Sarah Martinez
Treasurer	Christie Kaelber
Governor	Corene Rodder

Delegates for 2022 LPI Annual Conference in Santa Clara:

Marci Frazier, Jan Ainsworth, and Chasity Barlow. Sarah Martinez is the alternate.

The April 2022 installation of officers will be in-person at the Black Bear Diner. Please come and join us in welcoming the new Sacramento Legal Secretaries Association's Executive board.



From Left to Right:

**Lynne Prescott, CCLS, Crystal Rivera,
Sarah Martinez, Christie Kaelber, and Corene Rodder**



Parliamentarian's Piece

Submitted by: Dawn Willis

Motions!!! Motions!!! Motions!!!

Can enough be said about motions? Robert's Rules thinks not. Whether you are in a board meeting or a general membership meeting, the proper way for any action to be taken is by, you guessed it --- making a motion. Steps for your basic Main Motion are handled in a specific process format.

As discussed in earlier articles, a member with an idea rises and addresses the presiding officer. Once recognized the member proposes a motion which should always begin with "I move that" followed by a statement of proposal. Once another member seconds the motion, the presiding officer repeats the motion to the membership. At this time the membership discusses or debates the merits of the motion. No discussion or debate? Then it moves right into a vote. However, if discussion or debate ensues, it must be confined to the question that is before the assembly but can be amended. Or referred to a committee. Or postponed. Or a lots of other things.

But let's get back to main motion basics. Debates can be involved and convoluted but must be focused on the actual motion before the membership. As mentioned above, during this debate process, it is possible to amend the motion. Or to eliminate something. Alternatively, an amendment can be a substitution to insert something from the original motion, substituting something else in its place. If there is an amendment before the assembly, a vote must be taken to adopt the amendment first. Then the debate will continue on the motion in its now changed form.

Following are practice scripts for accomplishing what you want to do in meetings.

Main Motion is when you want to propose a new idea or action to the membership. After being recognized by the chair: "Madame Chairperson, I move that _____."

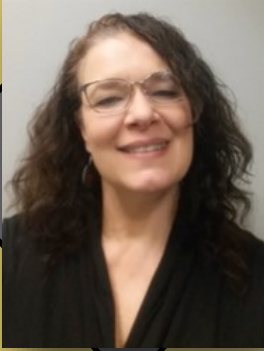
Amending a Motion is when a member wants to change some of the wording that are being discussed. After recognition, "Madame Chairperson, I move that the motion be amended by adding the following words _____." There are other alternatives for amending a main motion. "Madame Chairperson, I move that the motion be amended by striking out the following words _____." Thirdly, "Madame Chairperson, I move that the motion be amended by striking out the following words _____, and adding in their place the following words _____."

Refer to Committee is when an idea or proposal being discussed needs more study and investigation. This is where a hot topic motion can be referred to a committee. "Madame Chairperson, I move that the question be referred to a committee made up of members Smith and Wesson."

When a member requires more time to consider the question, the motion can be Postponed Definitely to a definite time and/or day. "Madame Chairperson, I move to postpone the question until _____."

To be continued.

Gentle Reader, this is just the tip of the iceberg. There are numerous other forms to address motions during meetings. Stay tuned for next month's continued installment.



CCLS REPORT

Submitted by: Elizabeth Madden, CCLS

CCLS Quiz – California Rules of Court, Title 8, Appellate Rules

1. In an unlimited civil case, a Notice of Appeal may be filed with the superior court for which of the following reasons:
 - a. Judgment after court trial.
 - b. Judgment after jury trial.
 - c. Judgment after an order denying an MSJ.
 - d. All of the above.
- A motion to dismiss an appeal before the record is filed in the reviewing court must be accompanied by:
 - a. A certificate of the superior court clerk.
 - b. A declaration.
 - c. Both A and B.
 - d. Neither A nor B.
3. In determining good cause (or an exceptional showing of good cause), the court must consider the following factors when applicable to grant an extension of time to file an appeal brief:
 - a. The length of the record, including the number of relevant trial exhibits. A party relying on this factor must specify the length of the record. In a civil case, a record containing one volume of clerk's transcript or appendix and two volumes of reporter's transcript is considered an average-length record.
 - b. The number and complexity of the issues raised. A party relying on this factor must specify the issues.
 - c. Illness of counsel, a personal emergency, or a planned vacation that counsel did not reasonably expect to conflict with the due date and cannot reasonably rearrange.
 - d. All of the above.
4. When requesting an extension of time to file an appeal brief using "Pending Settlement," which of the following must be included in the request:
 - a. Date negotiations began.
 - b. Progress of negotiations.
 - c. Names and contact information of any third-party mediator.
 - d. None of the above.
5. If a document is filed electronically, the filing deadline is altered.
True _____ False _____
6. The court may electronically file any notice, order, opinion, or other document prepared by the court.
True _____ False _____
7. An original and the number of copies of every brief, petition, motion, or application that must be filed in the California Supreme Court may be submitted as follows:
 - a. 13 paper copies.
 - b. 8 paper copies and one electronic copy.
 - c. A court may provide by local rule for the submission of an electronic copy of a document either in addition to the copies of a document required to be filed under (a) or (b) or as a substitute for one or more of these copies. The local rule must specify the format of the electronic copy and provide for an exception if it would cause undue hardship for a party to submit an electronic copy.

9. Unless provided otherwise, a notice of appeal must be filed on or before the earliest of:
- 60 days after the superior court clerk serves on the party filing the notice of appeal a document entitled "Notice of Entry" of judgment or a file-stamped copy of the judgment, showing the date either was served.
 - 45 days after the party filing the notice of appeal serves or is served by a party with a document entitled "Notice of Entry" of judgment or a file-stamped copy of the judgment, accompanied by proof of service.
 - 160 days after entry of judgment.
 - All of the above.
10. Filing an appendix constitutes a representation that the appendix consists of accurate copies of documents in the superior court file. The reviewing court may impose monetary or other sanctions for filing an appendix that contains inaccurate copies or otherwise violates this rule.

True _____ False _____

CCLS - Definitions

1203.03 PC MOTION - Request to cancel, modify, change or terminate probation.

1203.4 PC MOTION - Request to take back guilty plea or set aside a guilty verdict, and dismiss the accusations or information. (Made after probation has either terminated or defendant was discharged from probation prior to termination.)

170.6 PC MOTION - Request to disqualify the assigned judge from hearing a matter.

995 PC MOTION - Request made by a defendant to dismiss a count of information.

ABUSE OF PROCESS - Misuse of the power of the court.

ACTION IN PERSONAM - Proceeding against the person for the recovery of a specific object, usually an item of personal property such as an automobile.

ACTION IN REM - Proceeding "against the thing" as compared to personal actions (*in personam*). Usually a proceeding where property is involved.

ADMIN PER SE - Latin meaning, "by itself, inherently." Requires the Department of Motor Vehicles (DMV) to automatically suspend or cancel the driver's license of a driver whose blood alcohol content measures more than .08%, or who refuses to take a test to measure his/her blood alcohol level.

BODY ATTACHMENT - A written order issued by a court directing a peace officer to take custody of someone and bring them before the court: 1) a witness who fails to comply with a subpoena; 2) a party who fails to comply with a court order in a civil action; or 3) a material witness in a criminal case.

CHALLENGE TO THE ARRAY - Questioning the qualifications of an entire jury panel, usually on the ground of partiality or some fault in the process of summoning the panel.

CONSANGUINITY – COLLATERAL - The relationship that exists between persons who have the same ancestors, but who do not descend, or ascend, one from the other; as between uncle and nephew.

CONSANGUINITY – LINEAL - The relationship that exists between persons of whom one is descended in a direct line from the other, as between son, father, grandfather, and so upwards in the direct ascending line; or between son, grandson, great-grandson, and so downwards in the direct descending line.

ERROR CORAM NOBIS - Petition filed in trial court seeking relief from conviction based on new facts.

ERROR CORAM VOBIS - Petition filed in appellate court seeking relief from conviction based on new facts.

HITCH MOTION - A request to exclude evidence.



CCLS	
Answers	
1. A and B	→ 6. T
2. C	→ 7. D
3. D	→ 8. D
4. B	→ 9. A
5. F	→ 10. T



CALENDAR

Dates to Remember

MARCH

March 31, 2022	Cesar Chavez Day—State Courts will be closed.
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APRIL

April 1, 2022	April Fools Day
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April 2, 2022	Ramadan begins
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April 11, 2022	SLSA Executive Board Meeting , 6:00 p.m. at the Black Bear Diner in Natomas.
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April 15, 2022	Passover
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April 17, 2022	Easter
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April 21, 2022	SLSA Membership Meeting, 6:00 p.m. at the Black Bear Diner in Natomas. Speakers: Adele Espana-Purpur and Lisa Kennison.
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April 22, 2022	Earth Day
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April 29, 2022	Arbor Day
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MAY

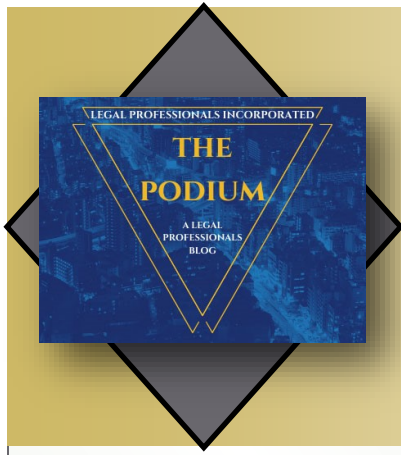
May 1, 2022	New LPI Fiscal Year
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May 5, 2022	Cinco de Mayo
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May 8, 2022	Mother's Day
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May 19-22, 2022	LPI's 88th Annual Conference (Santa Clara)
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May 30, 2022	Memorial Day—both State and Federal Courts will be closed.
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LEGAL PROCEDURES

Submitted from
LPI Blog—The Podium

<https://www.legalprofessionalsinc.org/lpi-blog/>

Proposed action follows the Chief Justice's rescission of four other pandemic-related measures

by Blaine Corren, Public Affairs

SAN FRANCISCO—The Judicial Council next week will [consider ending remaining temporary emergency rules](#) it approved to address the impacts of the COVID-19 pandemic.

Under the proposal, all [emergency rules still in effect](#) would sunset on June 30, which include rules relating to:

- Remote appearances and personal appearance waivers by criminal defendants
- Priority for certain juvenile proceedings
- Temporary restraining or protective order renewals
- Deadlines to file a civil action or bring a civil case to trial
- Changes to support orders

The proposal to rescind the remaining emergency rules comes in response to Gov. Gavin Newsom's rollback of executive orders related to the state's pandemic response, as well as the courts' increasing ability to accommodate the changes resulting from the pandemic.

This week, Chief Justice Tani G. Cantil-Sakauye also rescinded, effective April 30, her remaining [statewide emergency measures](#) established to address pandemic-related challenges to court operations.

Click [here](#) to view the entire article.

Article reposted with permission from the Judicial Council of California.

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LPI
*Educating California's
 Legal Support Professionals*

**LEGAL PROFESSIONALS, INC.
 PRESENTS**

**LPI TECHNOLOGY TRAINING
 LEGAL SPECIALIZATION SECTIONS**

**ANNUAL CONFERENCE
 MAY 20, 2022**

Rules
Standards
Compliance
Law
Regulations



**BRING YOUR COMPUTER
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LSS Seminars

Pre-register (in person/Zoom): Section Members Free; All others \$15
 Walk ins: LSS Members \$5; All others: \$20

1:30-2:30

Contesting Trust and Wills

Probate/Estate Planning

2:45-3:45

The Courtship of Eddie's Father

(Divorce issues from man's perspective)

Family Law

4:00-5:00

To Blunt or Not to Blunt: Marijuana

Use and Employment

Law Office Administration/Federal

4:00-5:00

Dissecting a Real Trial

Civil Litigation/Specialty

Check the boxes and pay on your Scrip Ticket or Register at:

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Microsoft Word

Hands On

1:30-2:30

Start with the Basics

Learn Word Fundamentals for Efficient
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2:45-3:45

Continue with Styles

Learn how to use and modify styles, and to
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Legal Professionals, Inc. and Santa Clara County LPA

are proud to present

**LPI's 88th Annual Conference of Delegates and
 Board of Governors Meeting**

May 19-22, 2022

Santa Clara Marriott, 2700 Mission College Blvd, Santa Clara, CA 95054

EMPLOYMENT REPORT

(See full job descriptions at <https://www.slsa.org/employment/>)



Submitted by: Brenda Johnson, CCLS

This free benefit offered by SLSA provides the legal community with a place to post job openings for all categories of job positions.

SLSA assists in every possible manner to procure employment for members of this association and cooperates with attorneys and legal professionals in filling positions in law offices, but in no event does this association act as an employment agency.

Employers desiring to place an advertisement for employment on SLSA's website may review the listings below and format the advertisement like those already posted. The advertisement should provide the following information: name, firm name, address, phone number, areas of law practice, software used, position available, and years of experience required. Requests to place advertisements for employment are to be emailed to the Employment Chair at employment@slsa.org. Advertisements for employment are usually posted as soon as possible.

It is the responsibility of the applicant to contact the employers, schedule interviews, exchange resumes, and to discuss benefits and salary, etc. All information is listed until notification to drop the name/position is given to the Employment Chair.

(March 21, 2022) Legal Secretary - Kroloff, Belcher, Smart, Perry & Christopherson

(March 21, 2022) Estate Planning Paralegal Law Offices of Daniel Hunt

(March 14, 2022) Legal Secretary - Public Relations Board

(March 14, 2022) Administrative Assistant – Goff Legal, PC

(March 14, 2022) Litigation Practice Assistant – Stoel Rives LLP

(March 4, 2022) Legal Secretary - Sacramento satellite office of Weinberg, Roger & Rosenfeld

(February 22, 2022) Legal Assistant

(February 14, 2022) Legal Assistant - SMUD

(February 14, 2022) Legal Secretary - The California Energy Commission is seeking a Legal Secretary

(February 14, 2022) Legal Secretary – Estate Planning and Trust Administration

(February 14, 2022) (February 14, 2022) Legal Secretary – Corporate/Transactional - Boutin Jones, Inc.

(February 14, 2022) In House Office Administration/Computer Assistant - Angelo, Kilday & Kilduff

(February 14, 2022) Litigation Legal Secretary – Angelo, Kilday & Kilduff

(February 14, 2022) Administrative Assistant/Reception & Transcription - Ethan Conrad Properties, Inc. (ECP)

(January 28, 2022) Legal Secretary - Langenkamp Curtis Price Lindstrom & Chevedden

(January 18, 2022) Litigation Secretary – Boutin Jones, Inc.



LEGAL
SPECIALIZATION
SECTIONS

Legal Specialization Section Leaders

LSS Coordinator	Mary Lou Floyd, CCLS	lss@legalprofessionalsinc.org
Civil Litigation	Shannon Quigley	civil.litigation@legalprofessionalsinc.org
Criminal/Family Law	Carolina Ramos	criminal.family.law@legalprofessionalsinc.org
Federal Law	Laura Pumerville, CCLS	federal.law@legalprofessionalsinc.org
Law Office Administration	Maria Gonzalez, CCLS	law.office.administration@legalprofessionalsinc.org
Probate/Estate Planning	Carmen Vasques	probate.estateplanning@legalprofessionalsinc.org
Specialty Law	Belinda Owens	specialty.law@legalprofessionalsinc.org

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EDITOR'S NOTE

The Legal Eagle welcomes letters and article suggestions from readers. Please send them to: Corene E. Rodder, c/o Somach Simmons & Dunn, 500 Capitol Mall, Suite 1000, Sacramento, California 95814 or crodder@somachlaw.com. The Sacramento Legal Secretaries Association reserves the right to edit articles and letters sent in for publication. The deadline for all submittals is noted in "Dates to Remember" on page 12 of this publication. This publication is designed to provide accurate and authoritative information in regard to the subject matter covered. It is distributed with the understanding that the publisher is not engaged in rendering legal, accounting, or other professional services. If legal advice or other expert assistance is required, the service of a competent, professional person should be sought. The opinions expressed in the articles published herein are those of the individuals submitting the articles and not necessarily the views of the board or editorial staff. This publication may not be reproduced in whole or in part without the express written consent of the board of the Sacramento Legal Secretaries Association.

Sacramento Legal Secretaries Association

Committee Chairmen 2021-2022

Position	Name	Contact Info
Advertising	Crystal Rivera	crivera@somachlaw.com
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